

Minutes

Nevada State Emergency Response Commission (SERC)

Planning & Training Subcommittee Meeting

**Professional Engineers & Land Surveyor's State Board
1755 E. Plumb Lane, Suite 130
Reno, NV**

September 23, 2009

Members Present

Carolyn Levering, Chair
Gary Corona
Steve Tognoli
Richard Brenner, Ex-Officio

Members Absent

Aaron Kenneston
Mark Langston

Staff

Suzie Adam
Karen Pabón

Guests

Lisa Hoehne (TeleConferenced)
Cherie Nevin
Joe Nishikida
Rick Stever (TeleConferenced)

I. Call to Order

Carolyn Levering called the meeting to order at 9:05 a.m.

II. Introductions

Members, staff and guests introduced themselves. A quorum was present.

III. *Approval of the March 24, 2009 Meeting Minutes

Steve Tognoli made a motion to approve the minutes of the March 24, 2009 meeting.
Gary Corona seconded the motion which was approved unanimously.

IV. New Business

A. *Discussion/Review/Recommendation of fiscal year 2010 U.S. Department of Transportation (USDOT), Hazardous Materials Emergency Preparedness (HMEP) grant applications received from Local Emergency Planning Committees (LEPCs) and State agencies

Ms. Levering stated the purpose of the Committee, with respect to the HMEP grant applications, was to determine the training requested meets the level of response

stated by the LEPC in its hazmat response plan. The Committee will also make recommendations on any contingencies in the areas of administrative compliance.

Carson City LEPC – Ms. Levering advised Carson City LEPC’s grant request was for planning funds only. These funds would be used to conduct a feasibility study to determine combining the dispatch centers of the agencies responsible for the Quad County Hazardous Materials response team (Carson City, Douglas, Lyon and Storey counties).

Karen Pabón stated there were available funds. Staff was advised by the USDOT, the fiscal year 2010 grant award should be received by the end of this month for the total of \$262,742. The planning portion of the grant will be \$103,512. There is another request for planning funds, but the combined total is less than the available planning funds.

Mr. Tognoli made a motion to recommend approval of Carson City LEPC’s grant application. Mr. Corona seconded the motion which was approved unanimously.

Churchill LEPC – Churchill LEPC did not submit a grant application.

Clark LEPC – Ms. Levering advised Clark LEPC’s grant request was for personnel attendance to the International Hazardous Materials Conference in Baltimore, Maryland; Tanker Car Specialist class in Pueblo, Colorado; Silver State Safety and Hazmat Conference in Reno, Nevada; and the Hot Zone Conference in Houston, Texas. Staff advised registration fees for the Silver State Conference have been reduced by half resulting in a \$700 fee savings. The lodging rate for the Maryland Conference could not be verified at the requested \$135 per night. Staff recommended per diem and lodging rates based on the General Services Administration (GSA) for the areas and time of year reducing the grant from \$30,000 to \$28,291. Ms. Levering represents Clark LEPC and advised there was no concern with those recommended changes to the budget.

Ms. Levering stated the LEPC shows as compliant but the application does not have the signatures. Upon the County Commission approval, the signed application will be submitted.

Ms. Levering received the denial letter from the State Fire Marshal’s Division (SFM) for the Tanker Car Specialist training, and faxed it to SERC this morning.

Mr. Tognoli made a motion to recommend approval of Clark LEPC’s grant application contingent upon providing appropriate signatures for the grant application; certified assurances and compliance certification; submission of meeting minutes approving the grant application; and a denial letter from the SFM. Mr. Corona seconded the motion which was approved unanimously.

Ms. Levering advised the Subcommittee would take Lincoln and Eureka LEPCs out of order as representatives from each of the LEPCs were teleconferencing.

Lincoln LEPC – Ms. Levering advised Lincoln LEPC’s grant request was for training for \$1,441 for two attendees to the Silver State Safety and Hazmat Conference. Staff recommended an increase to the requested amount, upgrading the attendees to the main tower of the Circus Circus Hotel.

Ms. Pabón stated this upgrading the rooms for the attendees for the Silver State Safety and Hazmat Conference would be an issue for the Funding Committee to consider.

Ms. Levering advised Lincoln LEPC’s grant application was missing signatures and meeting minutes approving the grant application. Rick Stever stated a meeting is scheduled for September 29, 2009, and the LEPC will have signatures from the county and LEPC at that time.

Mr. Corona made a motion to recommend approval of Lincoln LEPC’s grant application contingent on providing appropriate signatures for the grant application and submission of meeting minutes approving the grant application. Mr. Tognoli seconded the motion which was approved unanimously.

Eureka LEPC – Ms. Levering advised Eureka LEPC’s grant request was for training \$2,646 for five attendees to the Silver State Safety and Hazmat Conference. Staff recommended increasing the funds for hotel rooms in the main tower.

Mr. Corona made a motion to recommend approval of Eureka LEPC’s grant application. Mr. Tognoli seconded the motion which was approved unanimously.

Douglas LEPC – Ms. Levering advised Douglas LEPC’s grant request was for \$5,946 for 20 attendees to the Silver State Safety and Hazmat Conference.

Mr. Corona made a motion to recommend approval of Douglas LEPC’s grant application. Mr. Tognoli seconded the motion which was approved unanimously.

Elko LEPC – Elko LEPC did not submit a grant application.

Esmeralda LEPC – Ms. Levering advised Esmeralda LEPC’s grant request was for \$6,750 for 10 attendees to the Silver State Safety and Hazmat Conference.

Mr. Tognoli made a motion to recommend approval of Esmeralda LEPC’s grant application. Mr. Corona seconded the motion which was approved unanimously.

Humboldt LEPC – Humboldt LEPC did not submit a grant application.

Lander LEPC – Lander LEPC did not submit a grant application.

Lyon LEPC – Lyon LEPC did not submit a grant application.

Mineral LEPC – Mineral LEPC did not submit a grant application.

Nye LEPC – Ms. Levering advised Nye LEPC's grant request was for \$6,122.20 for eight attendees to the Silver State Safety and Hazmat Conference.

Mr. Corona made a motion to recommend approval of Nye LEPC's grant application. Mr. Tognoli seconded the motion which was approved unanimously.

Pershing LEPC – Pershing LEPC did not submit a grant application.

Storey LEPC – Ms. Levering advised Storey LEPC's grant request was for \$3,780 for 14 attendees to the Silver State Safety and Hazmat Conference. No changes to room rates needed.

Mr. Tognoli made a motion to recommend approval of Storey LEPC's grant application. Mr. Corona seconded the motion which was approved unanimously.

Washoe LEPC – Ms. Levering advised Washoe LEPC withdrew a large portion of its request for planning funds and retained \$17,100. The LEPC is requesting \$1,500 for 13 attendees to the Silver State Safety and Hazmat Conference, and \$200 for the BullEx training via the internet.

Mr. Tognoli made a motion to recommend approval of Washoe LEPC's grant application. Mr. Corona seconded the motion which was approved unanimously.

White Pine LEPC – Ms. Levering advised White Pine LEPC's grant request was for \$9,894 for 10 attendees to the Silver State Safety and Hazmat Conference. Staff recommended \$100 increase in per diem based on GSA rates.

Mr. Corona made a motion to recommend approval of White Pine LEPC's grant application. Mr. Tognoli seconded the motion which was approved unanimously.

SERC – Ms. Levering advised SERC was requesting \$6,000 to send attendees to the National Association of SARA Title III Program Officials (NASTTPO) and the Silver State Safety and Hazmat Conferences.

Mr. Corona made a motion to recommend approval of SERC's allocation. Mr. Tognoli seconded the motion which was approved unanimously.

B. *Discussion/Review of exercise/incident reports submitted by LEPCs including, but not limited to, Carson City, Esmeralda, Mineral and Nye

Ms. Levering stated staff received exercise/incident reports from Carson City, Esmeralda, Mineral and Nye LEPCs.

Carson City LEPC – Ms. Levering stated Carson City had a full scale exercise that was a training event. Elements of the plan tested included alert notification, coordination of control the incident command, law enforcement, fire and public safety coordination and a narrative was attached regarding the scenario. The exercise was sort of a terrorism based chemical event with 27 personnel involved.

Mr. Tognoli made a motion to accept Carson City LEPC’s exercise report.
Mr. Corona seconded the motion which was approved unanimously.

Esmeralda LEPC – Ms. Levering advised Esmeralda LEPC and the Fish Lake Valley Fire Department were involved in an actual incident. Ms. Levering stated it was not clear in review of narrative exactly how the incident tested the hazmat plan other than the fact that it recognized the danger of the propane tank. The report of the incident did not include incident comment structure, evacuation plans or elements of hazmat. Ms. Levering stated she did not see how this qualified as a hazmat incident or tested the hazmat plan. A discussion ensued.

Mr. Corona made a motion to not accept Esmeralda LEPC’s exercise report as testing the hazmat plan. Mr. Tognoli seconded the motion which was approved unanimously.

Mineral LEPC – Ms. Levering stated Mineral LEPC had a tabletop exercise of a truck spill. There were elements of the plan such as the establishment of commands, consideration of evacuation and use of that portion of the plan, and discussion of the Emergency Operations Center (EOC) activation. The LEPC did identify some corrective action. A discussion ensued.

Mr. Tognoli made a motion to accept Mineral LEPC’s exercise report.
Mr. Corona seconded the motion which was approved unanimously.

Nye LEPC- Ms. Levering advised Nye LEPC’s exercise report did not provide a lot of detail. No corrective action was included. Karen Pabón asked if this was an incident. Ms. Levering stated it was a drill. A discussion ensued.

Mr. Tognoli made a motion to accept Nye LEPC’s exercise report contingent on submission of more information on corrective actions, what the LEPC did well and what it needed to approve on. Mr. Corona seconded the motion. Mr. Tognoli amended his motion to include in the contingency more information on the scenario and specifics on the elements of the plan that were tested. Mr. Corona seconded the amend motion. A vote was taken and the motion carried.

V. Public Comment

There was no public comment.

VI. *Adjournment

Mr. Tognoli made a motion to adjourn the meeting at 9:59 a.m.

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